



APPLICATION FOR MINOR VARIANCE TOWNSHIP OF STIRLING-RAWDON

GENERAL INFORMATION – MINOR VARIANCE APPLICATIONS

1. The fee for a Minor Variance is \$700.
2. The completed application along with the required fee is submitted to the Township Municipal Office.
3. Once the application is received by the Township office, a “Notice of Application for Minor Variance” is prepared and circulated to everyone with 200 feet of the subject property as well as the persons and agencies as set out in the regulations.
4. At least 10 days’ notice must be given before a public meeting is held. The matter will be decided by the Township Committee of Adjustment who meet, when required, the 2nd Tuesday of each month at 7:00 pm in the Council Chambers.
5. The Committee of Adjustment’s decision must be signed by all members of Committee.
6. A “Decision of Committee with Reasons re: Application for Minor Variance” must be circulated to the applicant and to each person who appeared in person or by counsel at the hearing, and who filed a written request for the Notice of Decision.
7. Anyone can lodge an appeal of the variance within 20 days of mailing of the “Decision of Committee” referred to in Section 6 above. The fee for an appeal can be found on the Local Planning Appeal Tribunal (LPAT) chart on our website at www.stirling-rawdon.com.
8. If there is no appeal within the 20-day time frame, the matter of minor variance is considered to be finalized.



APPLICATION FOR MINOR VARIANCE TOWNSHIP OF STIRLING-RAWDON

Name of Owner	Name of Agent (if applicant is an agent authorized by the owner)
Address	Address
Telephone	Telephone

Official Plan – current designation of the subject land

.....

.....

Zoning By-Law – current zoning of the subject land

.....

.....

Relief – nature and extent of relief from the zoning by-law

.....

.....

.....

Reason – why the proposed use cannot comply with the provisions of the zoning by-law:

.....

.....

.....

Legal Description of subject land

.....

.....



APPLICATION FOR MINOR VARIANCE TOWNSHIP OF STIRLING-RAWDON

Dimensions of Land Affected:

Frontage Depth Area

Access – Access to the subject land will be by:

- | | |
|---|---|
| Provincial Highway <input type="radio"/> | Municipal Road – Seasonal <input type="radio"/> |
| Municipal Road – Year Round <input type="radio"/> | Right-of-Way <input type="radio"/> |
| Other Public Road <input type="radio"/> | Water <input type="radio"/> |
| (specify)..... | |

Water Access – Where access to the subject land is by water only:

Docking Facilities (Specify).....
 distance from subject land
 distance from nearest road

Parking Facilities (Specify)
 distance from subject land
 distance from nearest public road

Existing Uses of the Subject Land:

Length of Time the existing uses of the subject land have continued:

Existing Buildings / Structures – Where there are any buildings or structures on the subject land, indicate for each:

Type	Front Line Setback	Height in metres:
.....	Rear Line Setback.....	Dimensions:
.....	Side Yard Setback	Floor Area:
Date Constructed	Side Yard Setback	
.....		



APPLICATION FOR MINOR VARIANCE TOWNSHIP OF STIRLING-RAWDON

Existing Buildings / Structures – Where there are any buildings or structures on the subject land, indicate for each:

Type	Front Line Setback	Height in metres:
.....	Rear Line Setback.....	Dimensions:
.....		
Date Constructed	Side Yard Setback	Floor Area:
.....	Side Yard Setback	
.....		

Proposed Uses of the subject land:

Proposed Buildings / Structures – Where there are any buildings or structures are proposed to be built on the subject land, indicate for each:

Type	Front Line Setback	Height in metres:
.....	Rear Line Setback.....	Dimensions:
.....		
Date Constructed	Side Yard Setback	Floor Area:
.....	Side Yard Setback	
.....		

Type	Front Line Setback	Height in metres:
.....	Rear Line Setback.....	Dimensions:
.....		
Date Constructed	Side Yard Setback	Floor Area:
.....	Side Yard Setback	
.....		

Attach additional page if necessary

Date Subject Land was acquired by current owner on



APPLICATION FOR MINOR VARIANCE TOWNSHIP OF STIRLING-RAWDON

Water is provided to the subject land by:	
Publicly Owned/Operated Piped Water System <input type="radio"/>	Privately Owned/Operated Communal Well <input type="radio"/>
Privately Owned/Operated Individual Well <input type="radio"/>	Lake or other water body <input type="radio"/>
	Other means (specify)

Sewage Disposal is provided to the subject land by:	
Publicly Owned/Operated Individual Septic System <input type="radio"/>	Privy <input type="radio"/>
Publicly Owned/Operated Communal Septic System <input type="radio"/>	Other means (Specify)

Storm Drainage is provided to the subject land by:			
Sewers <input type="radio"/>	Ditches <input type="radio"/>	Swales <input type="radio"/>	Other:

Other Applications – if known, indicate if the subject land is the subject of an application under the Act for:		
Approval of a plan of subdivision (under section 51) <input type="radio"/>	File #.....	Status.....
Consent (under section 53) <input type="radio"/>	File #	Status.....
Previous Application (under section 45) <input type="radio"/>	File #.....	Status.....



APPLICATION FOR MINOR VARIANCE
TOWNSHIP OF STIRLING-RAWDON

AUTHORIZATION BY OWNER

I, the undersigned, being the owner of the subject land, hereby authorize

.....

to be the applicant in the submission of this application.

.....
Signature of Witness

.....
Signature of Owner

.....
Date

DECLARATION OF APPLICANT

I, of the of
..... in the County of,
solemnly declare that:

All the statements contained in this application and provided by me
are true and I make this solemn declaration conscientiously believing
it to be true and knowing that it is of the same force and effect as if
made under oath.

Declared before me at the of
..... in the County of
this day of, 20.....

.....
Signature of Applicant

.....
Signature of Commissioner, etc.



APPLICATION FOR MINOR VARIANCE TOWNSHIP OF STIRLING-RAWDON

Plans Required

It will be necessary to submit preliminary site plans for the development at the time of the filing of this application

Minimum requirements will be a sketch showing the following:

- a. The boundaries and dimensions of the subject land
- b. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines
- c. The approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- d. The current uses on the land that is adjacent to the subject land
- e. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or right of way
- f. If access to the subject land is by water only, the location of the parking and docking facilities to be used
- g. The location and nature of any easement affecting the subject land



APPLICATION FOR MINOR VARIANCE TOWNSHIP OF STIRLING-RAWDON

Are there any of the following uses or features **on, or within** 30 metres (98.43 ft) of the subject lands (check appropriate space)

Use or Feature	On the Subject Lands	Within 30 metres of the Subject Lands
The fill and flood line on Conservation Authority fill and flood risk mapping		
A watercourse (i.e., creek, stream, river)		
A wetland (i.e., marsh, swamp, low seasonally wet areas, or wooded wet areas)		
A steep slope		
An area of natural or scientific interest (ANSI's)		
An area of unstable soils		