

**Township of Stirling-Rawdon  
Environmental Committee Meeting Minutes  
Tuesday, December 1, 2020 – 10:00 a.m.**

**Members Present:** Chair John Rock and Committee Members Grant Hagerman, Bob Mullin, Jeremy Solmes and Sari Watson

**Staff Present:** George Burkitt, Public Works Manager  
Matthew Richmond, Environmental Manager  
Roxanne Hearn, CAO/Treasurer  
Kathy Pearl, Clerk

**1. Call to Order**

Chair Rock called the meeting to order at 10:00 a.m.

**2. Adoption of Agenda**

**Resolution #1**

**Moved by:** Bob Mullin

**Seconded by:** Grant Hagerman

That the agenda for the Environmental Committee meeting held on December 1, 2020 be adopted as presented.

**Carried.**

**3. Disclosure of Pecuniary Interest**

None noted.

**4. Manager's Report**

**Resolution #2**

**Moved by:** Bob Mullin

**Seconded by:** Grant Hagerman

That staff contact Service Line Warranties to ask if they will cover the cost of a township mailing regarding water and wastewater insurance (including staff time).

**Carried.**

**Resolution #3**

**Moved by:** Jeremy Solmes  
**Seconded by:** Grant Hagerman

That the Manager's Report for the month of December 2020 be accepted as presented.

**Carried.**

**5. Correspondence / Information**

5.1 Internal Audit Report

**Resolution #4**

**Moved by:** Bob Mullin  
**Seconded by:** Jeremy Solmes

That the Internal Audit Report be received.

**Carried.**

5.2 External Audit Report

**Resolution #5**

**Moved by:** Sari Watson  
**Seconded by:** Grant Hagerman

That the External Audit Report be received.

**Carried.**

**Resolution #6**

**Moved by:** Bob Mullin  
**Seconded by:** Jeremy Solmes

That the OFI be received and filed; and further

That no significant changes be made.

**Carried.**

5.3 Management Review DWQMS

**Resolution #7**

**Moved by:** Grant Hagerman

**Seconded by:** Jeremy Solmes

That the DWQMS Management Review be received.

**Carried.**

5.4 Construction Rates – re: Subdivisions

**Resolution #8**

**Moved by:** Bob Mullin

**Seconded by:** Jeremy Solmes

That staff contact DFL for suggestions regarding construction rates, and in the meantime the matter be left as is.

**Carried.**

**6. Questions Clarifying an Agenda Item**

The Committee received a question regarding a sewer upgrade in a subdivision on Frankford Road.

**7. Adjournment**

The meeting adjourned at 11:18 a.m.