

GENERAL INFORMATION – ZONING BY-LAW AMENDMENT APPLICATIONS

1. The fee for a zoning by-law amendment is \$1,000.
2. The completed application along with the required fee is submitted to the Township Municipal Office.
3. Once the application is received by the Township office, a “Notice of Public Meeting” is prepared and circulated to everyone within 400’ of the subject property as well as the persons and agencies as set out in the regulations.
4. At least 20 days’ notice must be given before a public meeting is held. The matter will be decided by the Township Planning Advisory Committee who meet on the 2nd Tuesday of each month at 7:00 p.m. in the Council Chambers.
5. The Planning Advisory Committee’s recommended decision must be approved by Council who meet the 1st and 3rd Monday of each month.
6. If approved by Council, a “Notice of Passing of a Zoning By-Law Amendment” must be circulated to all applicable persons who received notice of the public meeting.
7. Anyone can lodge an appeal to the amendment within 20 days of the date of mailing of the “Notice of Passing” referred to in Section 6 above. The fee for an appeal is \$300.00 payable to the Local Planning Appeal Tribunal (LPAT).
8. If there is no appeal within the 20-day time frame, the matter of the zoning is considered to be finalized.

WATER ACCESS - Where access to the subject land is by water only:

Docking facilities (specify)
distance from subject land
distance from nearest public road

Parking facilities (specify)
distance from subject land
distance from nearest public road

EXISTING USES of the subject land:

LENGTH OF TIME the existing uses of the subject land have continued:

EXISTING BUILDINGS - STRUCTURES - Where there are any buildings or structures on the subject land, indicate for each:

TYPE - Front lot line setback: Height in metres:
DATE CONSTRUCTED Rear lot line setback: Dimensions:
Side lot line setback: Floor area:
Side lot line setback:

TYPE - Front lot line setback: Height in metres:
DATE CONSTRUCTED Rear lot line setback: Dimensions:
Side lot line setback: Floor area:
Side lot line setback:

attach additional page if necessary

PROPOSED USES of the subject land:

PROPOSED BUILDINGS - STRUCTURES - Where any buildings or structures are proposed to be built on subject land, indicate for each:

TYPE - Front lot line setback: Height in metres:
Rear lot line setback: Dimensions:
Side lot line setback: Floor area:
Side lot line setback:

TYPE - Front lot line setback: Height in metres:
Rear lot line setback: Dimensions:
Side lot line setback: Floor area:
Side lot line setback:

attach additional page if necessary

WATER is provided to the subject land by:

- Publicly-owned/operated piped water system
- Privately-owned/operated individual well
- Privately-owned/operated communal well
- Lake or other water body
- Other means (specify)

SEWAGE DISPOSAL is provided to the subject land by:

- Publicly-owned/operated individual septic system
- Publicly-owned/operated communal septic system
- Privy
- Other means (specify)

STORM DRAINAGE is provided to the subject land by:

- Sewers
- Ditches
- Swales
- Other means (specify)

OTHER APPLICATIONS - If known, indicate if the subject land is the subject of an application under the Act for:

- approval of a plan of subdivision (under section 51) File # Status
- consent (under section 53) File # Status
- previous application (under section 34) File # Status

ORIGINAL - Office

COPY - Applicant

SUBMIT COPIES OF APPLICATION AND PLANS

AUTHORIZATION BY OWNER

I, the undersigned, being the owner of the subject land, hereby authorize
to be the applicant in the submission of this application.

.....
Signature of owner

.....
Signature of witness

.....
Date

DECLARATION OF APPLICANT

I, of the of
..... in the of

solemnly declare that:

All the statements contained in this application and provided by me are true and I make this solemn
declaration conscientiously believing it to be true and knowing that it is of the same force and effect
as if made under oath.

DECLARED before me at the

of

in the of

this day of 19

.....
Signature of applicant

.....
Signature of commissioner, etc.

Are there any of the following uses or features **on, or within** 30 metres (98.43 ft) of the subject (severed and retained) lands: (check appropriate space)

Use or Feature	On the subject (severed and retained) lands	Within 30 metres of the subject (severed and retained) lands
an agricultural operation (including abattoir, livestock facility, or stockyard)		
a watercourse (ie. creek, stream, river)		
a wetland (ie. marsh, swamp, low, seasonally wet areas, or wooded wet areas)		
a steep slope		
an active or abandoned rail line		
a commercial or industrial use		
a natural gas or petroleum pipeline		
a land fill (dump) site - active or non-operational		
an active, abandoned or rehabilitated mine site		
Provincial Park or Crown lands		