

**MINUTES OF THE TOWNSHIP OF STIRLING-RAWDON COUNCIL MEETING  
HELD ON APRIL 6, 2020**

**MEMBERS PRESENT:** Mayor Bob Mullin, Deputy Mayor Grant Hagerman and  
Councillors Sari Watson, Jeremy Solmes and John Rock

**STAFF PRESENT:** Roxanne Hearn, CAO/ Treasurer  
Tawnya Donald, Clerk

The meeting was called to order by the Mayor.

**PROCEDURAL BY-LAW AMENDMENT**

**MOTION #1**

Moved by Councillor Rock

Seconded by Councillor Solmes

“That By-law No. 1357-20 Being a by-law to amend the Procedural By-law to permit members to participate electronically in meetings and to count towards a quorum under certain circumstances be given three readings, be signed, sealed and numbered.” Carried.

**ADOPTION OF THE AGENDA**

**MOTION #2**

Moved by Deputy Mayor Hagerman

Seconded by Councillor Rock

“That the Amended Council meeting agenda for April 6, 2020 be adopted as circulated.”  
Carried.

**MINUTES**

**Council Meetings**

**MOTION #3**

Moved by Councillor Solmes

Seconded by Deputy Mayor Hagerman

“That the minutes of the Township of Stirling-Rawdon Council regular meeting held on March 16, 2020 be approved.” Carried.

**MUNICIPAL OFFICER’S REPORT**

**MOTION #4**

Moved by Councillor Rock

Seconded by Councillor Solmes

“That Council approve payment of the accounts in the amount of \$505,735.52 as follows:

March 17, 2020	2,666.59
March 31, 2020	258,600.33
April 6, 2020	<u>244,468.60</u>
	<u>\$ 505,735.52</u> Carried.

**MOTION #5**

Moved by Deputy Mayor Hagerman

Seconded by Councillor Solmes

“That the Animal Control Officer’s report for the month of March 2020 be accepted.” Carried.

**MOTION #6**

Moved by Councillor Rock

Seconded by Deputy Mayor Hagerman

“That Council acknowledge receipt of a report from the CAO-Treasurer on the results of an RFQ for a Columbarium for the Township’s cemetery

and further that the quote from Lons Memorials for the supply and installation of a 24 Crypt Columbarium at a cost of \$18,645.00 (incl HST) be approved subject to the amendment of the Township’s Cemetery By-law and subsequent approval by the Ministry of Government and Consumer Services.” Carried.

**MOTION #7**

Moved by Councillor Watson

Seconded by Councillor Solmes

“That Council acknowledge receipt of a report from the CAO-Treasurer on the results of an RFQ for the removal / replacement of trees at the Cemetery

and further that the quotes be forwarded to budget deliberations for further discussion.” Carried.

**MOTION #8**

Moved by Councillor Rock

Seconded by Councillor Solmes

“That Council acknowledge receipt of a report from the CAO-Treasurer on the results of the Gravel Tender

and further that the low quote in the amount of \$256,926.20 (incl HST) from Drain Bros Excavating Ltd. be approved.” Carried

**MOTION #9**

Moved by Councillor Solmes

Seconded by Deputy Mayor Hagerman

“That Council acknowledge receipt of a report from the CAO-Treasurer on the results of an RFP for Pavement Marking

and further that the quote from Everline Ottawa in the amount of \$13,071.84 (incl HST) for Part A (stop bars, parking spaces etc) using durables be approved

and further that the quote from Provincial Road Markings Inc. in the amount of \$39,322.31 (incl HST) for Part B being one application (road lining) be approved.” Carried.

**MOTION #10**

Moved Councillor Solmes

Seconded by Councillor Rock

“That Council acknowledge receipt of a report from the CAO-Treasurer on the results of an RFQ for HVAC Upgrades at Stirling-Rawdon Public Library

and further that the quote from Hamilton Smith Ltd in the amount of \$39,448.30 be forwarded to the Library Board for its recommendation.” Carried.

**MOTION #11**

Moved Deputy Mayor Hagerman  
Seconded by Councillor Rock

“That Council acknowledge receipt of a report from Purchasing Supervisor, City of Belleville on the results of a co-operative tender call for the supply of Coarse Highway Salt and further that Council approve the proposal for the supply of Coarse Highway Salt at a cost of \$99.29 (+ HST) from K & S Windsor Salt Ltd.” Carried.

**MOTION #12**

Moved Councillor Solmes  
Seconded by Councillor Rock

“That Council acknowledge receipt the Statement of Remuneration and Expenses for 2019 in accordance with the Municipal Act – 2001, S.O. 2001, c.25, Section 284(1) as amended

and further that the amended Statement be received and filed.” Carried.

**MOTION #13**

Moved Councillor Solmes  
Seconded by Councillor Rock

“That staff be instructed to forward a letter to the Stirling-Rawdon Public Library Board asking for direction on its 2020 budget considering the requirement for upgrades to the HVAC system and staffing needs as a result of the COVID-19 pandemic.” Carried.

**MOTION #14**

Moved Deputy Mayor Hagerman  
Seconded by Councillor Solmes

“That due to current emergency legislation that regularly scheduled Township of Stirling-Rawdon Committee meetings be cancelled and such meetings be held only at the call of the chair

and further that electronic participation be permitted for any Committee meetings so called.” Carried.

**MOTION #15**

Moved Councillor Watson  
Seconded by Councillor Rock

“That due to the declared State of Emergency as a result of the COVID-19 pandemic that the due date on the Township of Stirling-Rawdon water/ sewer bills be changed from April 29 to May 30, 2020

and further that this matter be re-visited if the provincially declared State of Emergency extends beyond mid-May.” Carried.

**MOTION #16**

Moved Councillor Watson  
Seconded by Councillor Solmes

“That due to the declared State of Emergency as a result of the COVID-19 pandemic that the penalty not be charged on outstanding property taxes for April and May 2020

and further that this matter be re-visited if the provincially declared State of Emergency extends beyond mid-May.” Carried.

**MEMBERS OF COUNCIL REPORTS**

Councillor Rock provided a verbal report on repairs needed at the Stirling Arena.

Mayor Mullin gave a brief report on the State of Emergency stating that all government levels are working together noting that it is a slow-moving disaster.

**CORRESPONDENCE/ INFORMATION**

**MOTION #17**

Moved by Councillor Solmes

Seconded by Councillor Watson

“That Council receive and file the minutes of the Quinte Waste Solutions Board Meeting held on January 27, 2020.” Carried.

**MOTION #18**

Moved by Deputy Mayor Hagerman

Seconded by Councillor Watson

“That Council receive and file the Hastings County Council Report dated March 26, 2020.” Carried.

**BY-LAWS**

**MOTION #19**

Moved by Councillor Solmes

Seconded by Councillor Rock

“That By-law No. 1355-20 entitled a by-law to provide for an interim tax levy for the year 2020 to be made before the adoption of the estimates for the year.” Carried.

**MOTION #20**

Moved by Deputy Mayor Hagerman

Seconded by Councillor Watson

“That By-law No. 1356-20 being a By-law with respect to the borrowing of money by the Corporation of the Township of Stirling-Rawdon.” Carried.

**MOTION #21**

Moved by Councillor Rock

Seconded by Deputy Mayor Hagerman

“That By-law No. 1358-20 being a By-law to delegate Council’s authority for the period of the State of Emergency declared under the Emergency Management and Civil Protection Act on March 30, 2020.” Carried.

**CONFIRMING BY-LAW**

**MOTION #22**

Moved by Deputy Mayor Hagerman

Seconded by Councillor Rock

“That By-law No. 1359-20 Being a by-law to confirm the proceedings of the Council meeting held on Monday, April 6, 2020 be given three readings, be signed, sealed and numbered.” Carried.

**ADJOURNMENT**

The meeting was adjourned by the Mayor. The next meeting will be held on Monday, April 20, 2020.

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MAYOR

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CLERK