

MINUTES OF THE TOWNSHIP OF STIRLING-RAWDON FINANCE AND PERSONNEL COMMITTEE SPECIAL MEETING HELD ON FEBRUARY 19, 2020

MEMBERS PRESENT: Chair Grant Hagerman and Committee Members Bob Mullin, Sari Watson, Jeremy Solmes (arrived after the meeting started) and John Rock.

STAFF PRESENT: Derrick Little, Fire Chief
George Burkitt, Public Works Manager
Matthew Richmond, Environmental Manager
Roxanne Hearn, Treasurer/ CAO
Tawnya Donald, Clerk

The meeting was called to order by the Chair for the purpose of having preliminary departmental budget discussion.

ADOPTION OF AGENDA

MOTION #1

Moved by Bob Mullin

Seconded by John Rock

“That the Agenda for the special Finance and Personnel Committee meeting be approved with an amendment to include a discussion on personnel issues.”

PERSONNEL

MOTION #2

Moved by John Rock

Seconded by Sari Watson

“The Committee acknowledges receipt of a letter from Tawnya Donald, Clerk announcing her retirement effective May 29, 2020.”

MOTION #3

Moved by John Rock

Seconded by Sari Watson

“The Committee acknowledges receipt of a note from Robert Vinnicombe advising of his intent to retire October 31, 2020.”

PRELIMINARY 2020 BUDGET DISCUSSION

Fire Department

Chief Little reviewed his proposed budget line by line. He explained the requirement to replace the Station #1 Fire truck (pumper) since it is now 31 years old. Parts are no longer available and no longer recognized by insurance companies. There was also discussion on obtaining a pickup truck to be used as a medical response truck. It was noted that a justification report will be required.

Roads Department

The Public Works Manager reviewed his budget line by line. There was discussion on the necessity of bridge maintenance and on two bridges still in need of inspections, at a cost of \$10,000 due to extenuating circumstances.

MOTION #4

Moved by John Rock

Seconded by Sari Watson

“The Committee recommends that staff be instructed to obtain engineered drawings for the reconstruction of Belleville Road from Quinte West boundary to the East Front Street bridge with the intent of starting the actual reconstruction project within 3 years.”

Environmental Department

Matthew Richmond reviewed budgets for water, waste water, storm water and waste disposal with Committee. He noted how vitally important maintenance is to keep what we have working well.

A report was presented on providing a water bulk fill station, it was consensus that this not be pursued at this time.

MOTION #5

Moved by Bob Mullin

Seconded by John Rock

“The Committee recommends that the cost of bag tags be raised to \$2.75 effective June 1st, 2020.”

ADJOURNMENT

The meeting was adjourned by the Chair.