

MINUTES OF THE MEETING OF THE PROTECTION TO PERSONS AND PROPERTY COMMITTEE HELD ON OCTOBER 29, 2019

MEMBERS PRESENT: Committee Members John Rock, Bob Mullin, Grant Hagerman and Jeremy Solmes (arrived during the meeting)

MEMBER ABSENT: Sari Watson

STAFF PRESENT: Derrick Little, Fire Chief
Roxanne Hearn, Treasurer/ CAO
Tawnya Donald, Clerk

In the absence of the Chair the meeting was called to order by Mayor Mullin.

ADOPTION OF AGENDA

MOTION #1

Moved by Grant Hagerman

Seconded by John Rock

“The Committee recommends that the Protection to Persons and Property Committee Agenda for October 29, 2019 be adopted as presented.”

FIRE CHIEF’S REPORT

Derrick Little reviewed the October Fire Department Report with Committee.

MOTION #2

Moved by John Rock

Seconded by Grant Hagerman

“The Committee recommends that Station No. 1 be allotted twenty volunteers and Station No. 2 be allotted sixteen volunteers

and further that dual tones be utilized during normal working hours (7 a.m. – 4 p.m.) to ensure sufficient personnel would respond

and further that the related S.O.G.’s be revised accordingly.”

MOTION #3

Moved by Grant Hagerman

Seconded by John Rock

“The Committee recommends that the Fire Department Report for the month of October 2019 be accepted as presented

and further acknowledges receipt of the following Stirling-Rawdon Fire Department Standard Operating Guidelines:

- S.O.G. no. 4008 – SCBA Pack Functional Testing
- S.O.G. no. 4009 – Tagging Equipment for Service
- S.O.G. no. 4011 – Ground Ladder Inspection
- S.O.G. no. 4012 – Annual Hose Testing
- S.O.G. no. 5001 – Use of SCBA Fill Station
- S.O.G. no. 5002 – North Hall Tanker Operations
- S.O.G. no. 5003 – Wheel Chocks’ and Pylons
- S.O.G. no. 5004 – Hydrant Procedures
- S.O.G. no. 5005 – Safe Backing of Vehicles
- S.O.G. no. 6001 – Fire Prevention Policy.”

BY-LAW ENFORCEMENT OFFICER’S REPORT

MOTION #4

Moved by Grant Hagerman

Seconded by John Rock

“The Committee recommends that the By-law Enforcement Officer’s Report for the month of September 2019 be accepted as presented.”

NEW BUSINESS/ CORRESPONDENCE

MOTION #5

Moved by John Rock

Seconded by Grant Hagerman

“The Committee acknowledges receipt of the following letters:

- a) letter from Alice Bronson, Secretary Treasurer of the 12th Line Cemetery Board requesting that the Township act as trustee for the Cemetery Board;
- b) letter from Ron Andrews, on behalf of Mount Nebo Cemetery requesting that the Township act as trustee for Mount Nebo Cemetery Trust Fund

and further recommends that the said requests be approved.”

MOTION #6

Moved by Grant Hagerman

Seconded by John Rock

“The Committee reviewed a sample by-law for the maintenance of the ‘Trail’ former CN right-of-way within the Village of Stirling limits

and further recommends that a formal agreement be drafted to replace the verbal arrangement between the Township and the Eastern Ontario Trails Alliance for maintenance of the portion of the Hastings Heritage Trail owned by the Township of Stirling-Rawdon.”

Jeremy Solmes arrived during the following discussion.

There was discussion on accessibility issues at the Firehall/ Public Works garage. Roxanne noted that requirements of the Accessibility for Ontarians with Disabilities Act need to be met by the end of 2021.

MOTION #7

Moved by John Rock

Seconded by Grant Hagerman

“The Committee recommends that staff be instructed to have drawings/ plans and costing prepared for the existing Fire Hall/ Public Works facility in Springbrook to meet accessibility standards and report back to Committee.”

ADJOURNMENT

The meeting was adjourned by the Chair.