

MINUTES OF THE MEETING OF THE PROTECTION TO PERSONS AND PROPERTY COMMITTEE HELD ON SEPTEMBER 24, 2019

MEMBERS PRESENT: Committee Members John Rock, Bob Mullin, Grant Hagerman and Jeremy Solmes

MEMBER ABSENT: Sari Watson

STAFF PRESENT: Derrick Little, Fire Chief
Sydney Dodson, Economic Development Officer
Roxanne Hearn, Treasurer/ CAO
Tammy Wells, Deputy-Clerk

In the absence of the Chair the meeting was called to order by Mayor Mullin.

ADOPTION OF AGENDA

MOTION #1

Moved by John Rock

Seconded by Grant Hagerman

“The Committee recommends that the Protection to Persons and Property Committee Agenda for September 24, 2019 be adopted as presented.”

FIRE CHIEF’S REPORT

Derrick Little reviewed the August/September Fire Department Report with Committee.

MOTION #2

Moved by Grant Hagerman

Seconded by John Rock

“The Committee recommends that the Fire Chief’s report for August/September 2019 be accepted as presented

and further acknowledges receipt of the following Stirling-Rawdon Fire Department Standard Operating Guidelines:

- S.O.G. no. 3021 – Elevator Emergency Evacuation Operations
- S.O.G. no. 3022 – Chimney Fires
- S.O.G. no. 3024 – Porta Tank Usage for Superior Water Shuttle
- S.O.G. no. 3025 – Solar Voltaic (PV) Systems
- S.O.G. no. 4001 – Inspection & Testing of S.C.B.A.
- S.O.G. no. 4002 – Cleaning of S.C.B.A.
- S.O.G. no. 4003 – Vehicle Air Brake Inspection
- S.O.G. no. 4004 – Gear Cleaning & Repair
- S.O.G. no. 4005 – Vehicle Pre/Post Trip Circle Inspection
- S.O.G. no. 4006 – SCBA Air Exchange
- S.O.G. no. 4007 - SCBA Fit testing.”

ECONOMIC OFFICER'S REPORT

Sydney Dodson attended the meeting to update Council on duties performed for Economic Development and discuss Santa Claus Parade route. Updating visitor's guide, to attend businesses with Mark Hanley, Small Business Coordinator of Hastings County to discuss challenges for downtown businesses, coordinating marketing campaign with Cool 100, proposed photo contest to use photos for future marketing products.

MOTION #3

Moved by John Rock

Seconded by Grant Hagerman

"The Committee recommends that the Santa Claus Parade route begin at the Fairgrounds continuing east on West Front Street to North Street and returning on Church Street to the fairgrounds to allow vehicles to pass through the village when parade is in progress."

MOTION #4

Moved by Jeremy Solmes

Seconded by Grant Hagerman

"The Committee recommends the Economic Development Officer prepare a report on the proposed photo contest and bring back to Committee for approval."

BY-LAW ENFORCEMENT OFFICER'S REPORT**MOTION #5**

Moved by Jeremy Solmes

Seconded by Grant Hagerman

"The Committee recommends that the By-law Enforcement Officer's Report for the month of August 2019 be accepted as presented."

NEW BUSINESS/ CORRESPONDENCE**MOTION #6**

Moved by John Rock

Seconded by Grant Hagerman

"The Committee acknowledges receipt of an e-mail from Andrew Marre on behalf of the Rotary Club requesting approval of an electronic sign

and further recommends that the proposal for an electronic sign be given approval in principal subject to the Rotary Club submitting a 'sign permit application' showing specifications and location of the proposed sign."

MOTION #7

Moved by Jeremy Solmes

Seconded by John Rock

“The Committee acknowledges receipt of a report dated August 27, 2019 from Conrad Lighting Solutions for a LED Lighting Proposal for the Administration Facility

and further recommends that Option 1 (re lamp using LED T5 lamps) at a cost of \$12,480.99 be included in the 2020 budget.”

MOTION #8

Moved by John Rock

Seconded by Grant Hagerman

“The Committee recommends that the Final Report on Solar Feasibility Project provided by the Arena Manager be received as information.”

ADJOURNMENT

The meeting was adjourned by the Chair.