

**MINUTES OF THE TOWNSHIP OF STIRLING-RAWDON TRANSPORTATION COMMITTEE MEETING HELD ON AUGUST 6, 2019**

MEMBERS PRESENT: Chairman Jeremy Solmes and Committee Members Sari Watson, Grant Hagerman, John Rock and Bob Mullin

STAFF PRESENT: George Burkitt, Public Works Manager  
Roxanne Hearn, CAO/Treasurer  
Tawnya Donald, Clerk

The meeting was called to order by the Chair.

**ADOPTION OF AGENDA**

**MOTION #1**

Moved by John Rock

Seconded by Grant Hagerman

“The Committee recommends that the Transportation Committee Agenda for August 6, 2019 be adopted as circulated.”

**DELEGATION**

Angela Woodbeck attended to discuss with Committee a potentially dangerous traffic concern at the intersection of Henry and West Front Streets. Limited visibility due to existing buildings combined with vehicles stopped at the traffic lights blocking the intersection makes entering and exiting Henry Street very difficult. Something is needed to make approaching traffic aware of the hazardous intersection.

**MOTION #2**

Moved by John Rock

Seconded by Sari Watson

“The Committee recommends that staff request the O.P.P. Traffic Management Officer to study the Henry Street/ West Front Street intersection to suggest possible signage/ or street markings to make the intersection safer for vehicles, cyclist and pedestrians.”

**MANAGER’S REPORT**

George Burkitt, Public Works Manager reviewed the July Transportation Report with Committee.

**MOTION #3**

Moved by Grant Hagerman

Seconded by John Rock

“The Committee recommends that the July 2019 Transportation Report be accepted as presented.”

**NEW BUSINESS CORRESPONDENCE**

**MOTION #4**

Moved by Grant Hagerman

Seconded by Sari Watson

“The Committee recommends that the Traffic Report for Victoria Street/ James Street/ Belleville Road prepared by Staff Sargent Dawn Ferguson, Central Hastings O.P.P. be received as information.”

**MOTION #5**

Moved by Bob Mullin

Seconded by John Rock

“The Committee recommends that staff designate and sign a commercial vehicle route directing traffic out of the residential area

and further that the no right turn on red signs be moved (in accordance to the report’s recommendation) to directly beside the light signal and the sign on the east corner be moved to within the sightline of approaching drivers.”

**OTHER BUSINESS**

There was a brief discussion on the usage of work orders in the Public Works Department.

**MOTION #6**

Moved by Sari Watson

Seconded by

“That a work order system be created that includes documenting all tasks done by public works staff

and further that all completed work orders be recorded in an electronic format.”

**Motion lost**

**MOTION #7**

Moved by John Rock

Seconded by Bob Mullin

“The Committee recommends that staff follow a work order system for all major (over \$5,000) projects as well as other projects as the CAO and Manager deems appropriate.”

Recorded vote: John Rock – yes  
Jeremy Solmes – yes  
Bob Mullin – yes  
Grant Hagerman – yes  
Sari Watson - No

**ADJOURNMENT**

There being no further business the meeting was adjourned.