



**Stirling Arena Board now accepting applications for position of  
ARENA LABOURER (Part time/Seasonal)**

The Stirling Arena Board is seeking a self-motivated, results-oriented individual to fulfill the role of Arena Labourer.

Reporting to the Manager, the position is responsible for facility operations, maintenance and repair work related to arenas, change rooms (and cleaning of same) and any other assigned areas. "The position will oversee general facility use to ensure Township By-Laws and facility regulations are met. Responsible to ensure programs/events run as scheduled and is responsible for security and safety of the facility and its patrons.

**DUTIES AND RESPONSIBILITIES:**

- Operates ice resurfacer and/or other specialized equipment, power tools, cleaning and safety equipment; - Performs general cleaning and maintenance;
- Responds to requests from patrons and to facility issues and/or maintenance requests;
- Patrols the facility to identify issues, safety hazards or improper operations;
- Is responsible for the building security ensuring that policies and procedures are being followed;
- Delegates and assigns duties to part-time facility staff as required and follows up with same;
- Operates and monitors facility operation systems and records readings in accordance with provincial legislation/regulations;
- Assists in the required daily facility and equipment maintenance;
- Ensures facility scheduling is "executed" in a prompt and timely manner

**RECOMMENDED JOB REQUIREMENTS:**

Secondary School diploma, preference to those with Refrigeration B Licence, Certified Ice Technician (CIT) designation, and one to two years experience in arenas. Experience with associated materials, equipment operations and maintenance procedures associated with a recreation facility environment; ability to complete basic plumbing, mechanical and carpentry. Certification in First Aid, AED and propane handling safety required. Valid Class G Ontario Driver's Licence and safe driving record required. Ability to perform all activities of this physically active position includes heavy lifting. Requires ability to work rotating shifts, days, evenings, weekends, holidays and possible on-call.

Remuneration will be determined based on experience.

Your success in this role is dependent on your ability to work effectively under limited supervision and requires you to exercise sound independent action and judgment with user groups and the public.

Qualified applicants are invited to submit a Resume clearly marked "Application: Arena Labourer" to the Stirling Arena Board c/o the Municipality of Stirling-Rawdon, Box 40 Stirling, Ontario KOK 3E0 or by email to [cao-treasurer@stirling-rawdon.com](mailto:cao-treasurer@stirling-rawdon.com) by 4:00 p.m. on FRIDAY, AUGUST 30<sup>TH</sup>, 2019.

We thank all applicants for their interest and advise that only those candidates selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and may be used to determine eligibility for potential employment.