



Embracing the Future while
Remembering our Past



**The Corporation of the
Township of Stirling-Rawdon**

**REQUEST FOR PROPOSAL
Pavement Marking**

February - 2019

The Corporation of the Township of Stirling-Rawdon
2529 Stirling-Marmora Road
Stirling, ON • K0K 3E0
Phone (613) 395-3380
Facsimile (613) 395-0864
www.stirling-rawdon.com

A INTRODUCTION

The Township of Stirling-Rawdon is accepting proposals for the supply of all labour, material and equipment to facilitate the painting of road lines, crosswalks, stop bars, arrows, parking spaces and handicap symbols. The work will include but is not necessarily limited to quality lay-out markings to all new applications and quality retracing of existing markings (except where otherwise directed). In addition, obliterating by Rotary Grinding or Black-out Paint to any existing markings if and when directed by the Public Works Superintendent.

REQUEST FOR PROPOSAL
PAVEMENT MARKING

CLOSING DATE:

Friday the 22nd of March, 2019 at 2:00 pm Eastern time.

LOCATION: 2529 Stirling-Marmora Road
Stirling, Ontario – K0K 3E0

LOWEST OR ANY PROPOSAL NOT NECESSARILY ACCEPTED

TO: TOWNSHIP OF STIRLING-RAWDON

Roxanne Hearn
Treasurer/CAO
2529 Stirling-Marmora Road
Box 40
Stirling, Ontario K0K 3E0

Proposal By: Name:

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Address:

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LETTER OF TRANSMITTAL

TO: Mayor and Council
Township of Stirling-Rawdon
Box 40
Stirling, Ontario K0K 3E0

Dear Sirs/Madam:

The Contractor has carefully examined the provisions, plans, specifications and conditions attached to this request for proposal and has carefully examined the site and location of the work to be done under this contract, and the Contractor understands and accepts the said provisions, plans, specifications and conditions and, for the prices set forth in this request for proposal, hereby offers to furnish all machinery, tools, apparatus and other means of construction, furnish all materials, except as otherwise specified in the contract, and to complete the work in strict accordance with the provisions, plans, specifications and conditions attached to this Request for Proposal.

Proposals shall be open for acceptance for a period of 30 days after the closing date. After this time, the quote may only be accepted with the consent of the successful bidder. Notification of Acceptance shall be made by prepaid post, addressed to the Contractor at the address contained in the tender and upon such notification of acceptance, the within quote shall constitute the contract between the parties. Therefore, no agreement for or other separate document will be required.

It is agreed that the quantities are an estimate only and may be increased or decreased by the Municipality without alteration of the contract price. However, should such increase or decrease exceed 25% then either party to the contract may request, in writing, that negotiations be carried out to determine if a revised unit price would be appropriate.

I/We (the Contractor) promise to commence work on or before _____ and to diligently perform the work without undue delay and further promise to complete the work on or before June 30, 2019.

BY:

Name of Firm or Individual (Hereafter referred to as "The Contractor")

Address

Name or Person Signing for Firm

Office of Person Signing for Firm

INFORMATION TO BIDDERS

***Bidders may submit proposals for Part A AND/OR Part B. Bidders are to clearly indicate below.**

Basis of Rejection of Proposal

Proposals may be rejected for any one of the following reasons:

- a) Bids received after closing date.
- b) Bids received on other than the RFP form supplied.
- c) Bids not completed in ink.
- d) All items not bid (except where RFP form clearly states that award may be made for individual items.)
- e) Qualified or conditional bids.
- f) Bids not properly signed and sealed.

Liability Insurance

The Contractor shall take out and keep in force until the date of acceptance of the entire work by the Municipality, a comprehensive policy of public liability and property damage insurance acceptable to the Municipality providing insurance coverage in respect of any one accident to the limit of at least \$5,000,000.00 exclusive of interest and cost, against loss or damage resulting from bodily injury to or death of, one or more persons and loss of or damage to property and such policy shall name the Municipality as an additional insured thereunder and shall protect the Municipality against all claims for all damage or injury including death to any person or persons and for damage to any property of the Municipality or any other public or private property resulting from or arising out of any act of omission on the part of the Contractor or any of his servants or agents during the execution of the contract and the Contractor shall forward a certified copy of the policy or certificate thereof to the Municipality before the work is started.

Regulations

The Contractor shall abide, if applicable, by the requirements of the Industrial Standards Act, the Employment Standards Act and any other Acts or By-Laws which are relative to the performance of the work.

Payments

Total payment will be made in full at the successful completion of the contract.

Engineer or Public Works Superintendent

Means the employee of the Municipality or such other person, partnership or corporation as may be authorized by the Council to act on their behalf in any particular capacity.

Damage by Vehicles and Other Equipment

If at any time, in the opinion of the Public Works Superintendent, damage is being done or is likely to be done to any highway or any improvement thereon by the Contractor's vehicles or other equipment whether licensed or unlicensed, the Contractor shall, on the direction of the Public Works Superintendent and at the Contractor's own expense make changes in or substitutions for such vehicles or other equipment or shall alter loadings or shall in some other manner remove the cause of such damage to the satisfaction of the Public Works Superintendent.

Loading of Motor Vehicles

Where a vehicle is hauling material for use on the work under the contract, in whole or in part upon a public highway and where motor vehicles registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond the legal limit as specified in the Highway Traffic Act, whether such vehicle is registered in the name of the Contractor or otherwise.

SCOPE OF WORK

1. The Contractor is responsible for visiting the sites and viewing the proposed work in the establishment of unit prices.
2. The Public Works Superintendent or his designate may identify areas where blacking out of existing markings are necessary prior to application of new markings. It is anticipated that this will primarily be on handicap parking spaces. Those areas will be identified prior to commencement of work.
3. Prior to payment of the final invoice, the Contractor must provide the Township with an updated list of quantities. This will include, total meters of road, total litres of both white and yellow paint used, number of stop bars and number of arrows.
4. Prior to the award of the contract, bidders may be required to paint test strips on the pavement at the Public Works Yard, 2529 Stirling-Marmora Road, Stirling at the discretion of the Public Works Superintendent. Paint quality and depth must meet or exceed Ontario Provincial Specification Standards. Failure to satisfactorily meet these standards will result in rejection.
5. The successful Contractor will provide the Public Works Superintendent or his designate with daily progress updates.
6. Once the successful bidder has commenced work, continuous operations must be maintained, weather permitting, until completion unless otherwise agreed by the Public Works Superintendent.
7. Reflectorizing glass beads, conforming to OPSS 1750, shall be applied uniformly to ensure embedment of the glass beads.
8. Overlay glass beads shall not be applied on black paint which is used for obliterating previous markings.
9. Non-coning traffic paint shall be applied at 70-90 degree Celsius.
10. Paint shall be applied at a rate which results in a uniformed dry thickness of 0.30mm plus or minus 0.025mm.
11. Double application means two coats of paint.
12. All materials supplied will conform to the appropriate OPSS standard. The Contractor will supply all cleaning solvents and will be responsible for disposal of same at a Ministry of the Environment approved disposal site. The Contractor in handling and transporting of materials supplied by him/her must adhere to and comply with the regulations contained in the Transportation of Dangerous Goods Act.
13. Construction signs shall be supplied by the Contractor. These signs will be located, relocated, erected and maintained at all times by the Contractor in accordance with the Ontario Traffic Manual (books).
14. Signs shall be erected and/or in place prior to any work affecting traffic takes place. Signs shall remain in place for the duration of the operation and shall be removed upon completion of the operations. Signs supplied by the Contractor shall be sufficiently durable to retain their shape and markings during any weather conditions. All sign dimensions shown in the Ontario Traffic Manual are in centimeters unless otherwise noted.
15. The Contractor must supply all protective equipment and clothing required.
16. The majority of painting will consist of retracing the existing layout. Any pre-marking for new layouts must be completed by the Contractor.
17. Traffic must be prevented from travelling over the wet paint.
18. All improper paint markings which may have been applied by the Contractor must be removed at his/her expense. No additional payment will be made for repainting of areas improperly marked. The cost of any additional materials for repainting will be borne by the Contractor.
19. The Contractor will be permitted to paint and load materials only during those hours between sunrise and sunset unless otherwise indicated. No work will be permitted on weekends or on a Statutory Holidays unless otherwise approved by the Owner.

PART A:

ITEM NO.	OPSS OR SPECIAL PROVISION NUMBER	DESCRIPTION	PRICE EACH	TOTAL PRICE
1	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Mill Street - White and Yellow areas 32 parking with 6 no parking (AS EXISTING)		
2	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Covered Bridge Parking Lot - Lines and wheel chair accessible parking symbols – 21 parking with 2 wheel chair accessible parking (AS EXISTING)		
3	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	George Street Parking Lot - Lines – 35 parking (AS EXISTING)		
4	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Cross Walks - 10		
5	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Public Parking Lot @ Jim's Pizza – 7 parking spaces with 1 wheel chair accessible (AS EXISTING)		
6	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Stirling Theatre - Yellow curb – 9 meters (AS EXISTING)		
7	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	West Front Street - White Parking spaces – 22 (AS EXISTING)		
8	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	West Front Street - Yellow No Parking spaces – 9 (AS EXISTING)		
9	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Stop Bars - 56 Total (AS EXISTING)		
10	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	West Front Street - Wheel chair accessible parking symbols - 1 (AS EXISTING)		
11	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Stirling Municipal Office - Parking Lot lines (Front and Back) - 11 and Wheel chair accessible parking symbols - Blue and White - 2 (AS EXISTING). Black out (2) Wheel chair accessible parking symbols		
12	OPSS 710,543,706, 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Arrows – 30 Total (AS EXISTING)		

PART B:

ITEM NO.	OPSS OR SPECIAL PROVISION NUMBER	DESCRIPTION	UNIT	UNIT PRICE	ESTIMATED UNITS	TOTAL PRICE
1	OPSS 710,543,706 , 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Stirling-Marmora Road (Former Hwy #14) Stirling to Municipal Boundary - AS EXISTING Approx. White – 40, 000 m Yellow – 25, 000 m	KM		19 KM	
2	OPSS 710,543,706 , 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Springbrook Road (Former Hwy #38) East & West to Municipal Boundary - AS EXISTING Approx. Yellow – 20, 000 m White – 40, 000 m	KM		16 KM	
3	OPSS 710,543,706 , 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Hoard's Road (Former Hwy #8) Campbellford Road to Wingfield Road - AS EXISTING Approx. White – 5, 000 m Yellow – 10, 000 m	KM		9 KM	
4	OPSS 710,543,706 , 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Frankford Road (Former Hwy #33) West Front Street to Municipal Boundary - AS EXISTING Approx. White – 500 m Yellow – 2, 500 m	KM		2 KM	
5	OPSS 710,543,706 , 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Ridge Road (Former Hwy #8) Mill Street to Municipal Boundary – AS EXISTING Approx. White – 10, 000 m Yellow – 10, 000 m	KM		9 KM	
6	OPSS 710,543,706 , 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	West Front Street (North St to Municipal Boundary) – AS EXISTING Approx. White – 500 m Yellow – 2, 000 m	KM		2 KM	
7	OPSS 710,543,706 , 1716, 1750 SP'S Section G OTM Book 7, 8 or 11 as applicable	Mill Street (North St to Ridge Road) – AS EXISTING Approx. Yellow – 1, 000 m	KM		1KM	

PART A	_____
PART B	_____
TOTAL BID PRICE	_____
13% HST	_____
TOTAL QUOTE	_____

Signed: _____

Printed Name: _____ Phone Number: _____

Address: _____

Dated at _____ this ___ day of _____, 2019.