

TOWNSHIP OF STIRLING-RAWDON

P.O. Box 40, Stirling, ON, K0K 3E0 Phone (613)395-3962 or 395-3380 Fax (613)395-0864

**APPLICATION FOR ENTRANCE PERMIT
ENTRANCE PERMIT NO. _____**

Application is hereby made to:

- Construct: Unpaved Entrance Paved Entrance
- Pave an existing Entrance
- Construct Curbs, Gutter or Other Permanent Works Related to an Entrance
- Change the Design of an Existing Entrance
- Relocate an Existing Entrance
- Use an Existing Entrance for Other than its Original, Present or Normal Use, Change of Classification from Residential to Commercial, etc.
- Construct a Temporary Entrance or use of any part of the Township’s Right-of-Way as a means of Temporary Access to and from the Property
- FARM ENTRANCE ONLY **(No deposit required only inspection fee)**

DESCRIPTION AND LOCATION OF PROPERTY

Name of Applicant: _____

Home Address: _____

Phone No. Home: _____ Cell: _____ Email Address: _____

Access Required For: _____

(detailed description of type of establishment served by entrance)

On the _____ side of the Township Road _____

Name of Road: _____

On Lot No. _____ Concession _____ Part(s) _____ On Plan No. _____

Deed and Plan of Property for which this entrance is required must be received with this application.

Applicant’s Signature _____ Date _____

Each Application must be accompanied by a sketch showing:

1. Lands owned by the grantor showing the boundaries and dimensions.
2. The distance between the applicant’s land and the nearest Township lot line or appropriate landmark (e.g. road, bridge, railway crossing, etc.)
3. The location of the entrance that is the subject of the application showing the boundaries and dimensions of the parcel that is to be serviced.
4. The approximate location of all natural and proposed features on the subject land (e.g. buildings, railways, highways, watercourses, drainage ditches, wells and septic tank).
5. **Entrance Application Fee and Deposit Required with Application:**
 Administration Fee: \$ 100.00 (non-refundable)
 Deposit: \$ 500.00 for residential entrances which will be refunded upon final inspection and approval of the completed of the completed entrance by the Superintendent of Works.
 \$1,000.00 for commercial entrances which will be refunded upon final inspection and approval of the completed of the completed entrance by the Superintendent of Works.

PLEASE ATTACH A SKETCH TO ILLUSTRATE ENTRANCE LOCATION (Please Indicate North)

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OFFICE USE ONLY

INSPECTION DATA:

Service Road Right-Of-Way Obtained _____

Sight Distance To: _____ Feet

Sight Distance To: _____ Feet

Entrance Spacing To: _____ Feet

Entrance Spacing To: _____ Feet

Depth of Existing Ditch: _____ Feet

Diameter of Pipe Required: _____ Inch

FEES:

\$100.00 Administration Fee Paid _____
Date

Receipt # _____

\$ _____ Deposit Received (\$500.00 - Residential)
(\$1,000.00 - Commercial) _____
Date

Deposit Returned Upon Final Inspection of Entrance _____
Date

ENTRANCE APPLICATION AND INSPECTION:

Approved this _____ day of _____, 20__

Denied this _____ day of _____, 20__

Superintendent of Works
Township of Stirling Rawdon

