



Special Event Permit Application Form

**Name of applicant:**

(may be an individual or an organization): _____

Address: _____
City, town village Postal code

Telephone no. and area code: (_____) _____

Individual who will be on-site during the event and be responsible for the event:

Name: _____

Address: _____
City, town village Postal code

Telephone no. and area code: (_____) _____

Owner and location of property where the event is to be held:

Property owner(s) name(s): _____

Address: _____
City, town village Postal code

List date(s), start and finish times of event:

Estimated number of persons to attend event: _____

Will food be served or consumed? ☐ Yes ☐ No

Will alcohol be served or consumed or sold? ☐ Yes ☐ No

Nature and/or Details of the Event:

Are tickets to be sold for the event? ☐ Yes ☐ No

Is there an admission charge? ☐ Yes ☐ No

- ☐ Please check this box indicating that a **Site Plan** has been included with this application submission
- ☐ Please check this box indicating that a **Traffic Control Plan** has been included with this application submission

******* Please outline any details on off-site parking, if applicable, if not contained within the Site Plan and/or Traffic Control Plan.