

MINUTES OF THE TOWNSHIP OF STIRLING-RAWDON FINANCE AND PERSONNEL COMMITTEE MEETING HELD ON JANUARY 28, 2020

MEMBERS PRESENT: Chair Grant Hagerman and Committee Members Bob Mullin, Sari Watson, Jeremy Solmes and John Rock.

STAFF PRESENT: Roxanne Hearn, Treasurer/ CAO
Tawnya Donald, clerk

The meeting was called to order by the Chair.

ADOPTION OF AGENDA

MOTION #1

Moved by John Rock

Seconded by Sari Watson

“That the Finance and Personnel Committee meeting Agenda for January 28, 2020 be approved.”

DELEGATION

Tim Pidduck, General Manager, Crowe Valley Conservation Authority attended to discuss the 2020 draft budgets. Mr. Pidduck explained the one issue causing an increase in this year’s levy was the shortfall in the Provincial grant. He also noted that the Authority is implementing an asset management plan which will in the long run help to level budgeting.

MOTION #2

Moved by John Rock

Seconded by Sari Watson

“The Committee recommends that the Crowe Valley Conservation Authority 2020 draft budget be referred to budget deliberations.”

CAO/ TREASURER’S REPORT

MOTION #3

Moved by John Rock

Seconded by Bob Mullin

“The Committee recommends that the CAO/Treasurer’s Report for January 2020 be accepted as presented.”

MOTION #4

Moved by John Rock

Seconded by Bob Mullin

“The Committee recommends the current Council agenda be uploaded to the Township’s website and shall include in addition to the agenda itself; regular Council and Committee

minutes for approval; approved Board minutes; correspondence; voucher summary page; and by-laws (excluding agreements and schedules containing confidential and/or personal information).”

MOTION #5

Moved by Bob Mullin

Seconded by John Rock

“The Committee recommends that that the updated recruitment policy be forwarded to Council for approval by by-law.”

MOTION #6

Moved by Sari Watson

Seconded by Bob Mullin

“The Committee recommends that a Special Finance and Personnel Committee meeting be scheduled for Wednesday, February 19, 2020 starting at 10 a.m. to hold discussions regarding the 2020 budget.”

NEW BUSINESS/ CORRESPONDENCE

MOTION #7

Moved by Bob Mullin

Seconded by Sari Watson

“The Committee recommends that the 2019 year-end Assessment Report from Municipal Property Assessment Corporation (MPAC) be received and filed.”

MOTION #8

Moved by John Rock

Seconded by Sari Watson

“The Committee acknowledges receipt of a letter received January 9, 2020 from Typhany Choinard on behalf of the Stirling Figure Skating Club requesting support for the Skate Ontario Provincial Championship to be held in Belleville in March by advertising in their brochure

and further recommends that a half page advertisement at a cost of \$200.00 be approved.”

MOTION #9

Moved by Sari Watson

Seconded by John Rock

“The Committee acknowledges receipt of an email from Theresa Brennan, Stirling-Rawdon Public Library providing information on the Library’s Digitization Project,

requesting the municipal office to print and distribute 2 documents (double sided) to every taxpayer in the Township with their tax bills in July of 2020 at no cost to the library

and further recommends that the said request be approved.”

MOTION #10

Moved by Bob Mullin

Seconded by John Rock

“The Committee acknowledges receipt of a revised proposal from Barrett’s Farm & Family Centre regarding a used coverall building

and further recommends that staff be instructed to advise the proprietor that the Township appreciates the offer, however it is not in a position to consider the offer at this time.”

OTHER BUSINESS

A draft copy of a proposed Procedural By-law was presented for review and discussion.

MOTION #11

Moved by Bob Mullin

Seconded by John Rock

“The Committee recommends that the draft procedural by-law be amended as discussed and forwarded to Council for approval.”

CAUCUS

MOTION #12

Moved by Sari Watson

Seconded by John Rock

“That Committee go into caucus to discuss matters pursuant to Section 239(2)(b) & (d) of the Municipal Act as follows:

(b) concerning a personal matter regarding an identifiable individual being a Township employee;

(d) concerning labour relations as it applies to the non-union evaluation process.”

MOTION #13

Moved by Sari Watson

Seconded by John Rock

“That Committee go out of caucus.”

MOTION #14

Moved by John Rock

Seconded by Bob Mullin

“That Committee acknowledges receipt of the pay equity evaluation report as completed by T.A.F. Whyte Consulting/ Christina Detlor Human Resources Consulting

and further recommends that the same be filed as information.”

MOTION #15

Moved by Jeremy Solmes

Seconded by Bob Mullin

“That Committee recommends that staff be instructed to carry out direction given in caucus.”

ADJOURNMENT

The meeting was adjourned by the Chair.