

Stirling-Rawdon Public Library Board
December 18, 2018
Meeting Minutes

Board Members Present: Andrew Marre, Shari Elson- O’Garr, Miranda deJong, Melissa Jolicoeur, Theresa O’Heir, Sari Watson, Grant Hagerman

Regrets: None

Recorded By: Jaye Bannon

1. Meeting called to order at 6:00 pm by Stirling Public Library CEO, Jaye Bannon.
2. Agenda was approved on motion by Shari Elson-O’Garr. Seconded by Grant Hagerman. **Motion #102/18** carried.
3. Members were welcomed to the first Library Board meeting of the new term and in turn, each member took the opportunity to introduce themselves.
4. Motion was made by Grant Hagerman to nominate Andrew Marre as Chair of the Stirling Library Board. Seconded by Miranda DeJong. Andrew accepted and **Motion #103/18** carried.

Andrew Marre took over the proceedings of the meeting.

Motion was made by Melissa Jolicoeur to nominate herself as Vice Chair of the Stirling Library Board. Seconded by Grant Hagerman. **Motion #104/18** carried.

Motion was made by Melissa Jolicoeur to nominate Jaye Bannon as Secretary of the Stirling Library Board. Seconded by Shari Elson-O’Garr. **Motion #105/18** carried.

5. No Pecuniary Interest declared.
6. Correspondence:

Motion was made by Shari Elson O’Garr to receive and file the Accreditation Audit Report from Southern Ontario Library Service. Seconded by Miranda DeJong. **Motion #106/18** carried.
7. Motion was made by Miranda DeJong to receive and file the November 20, 2018 Minutes approved by the previous Library Board. Seconded by Shari Elson O’Garr. **Motion #107/18** carried.
8. No business arising from the November 20, 2018 minutes
9. Other business:

Motion was made by Sari Watson to approve the 2019 non-union salary pay grid increase for Stirling-Rawdon Public Library staff. Seconded by Theresa O’Heir. **Motion #108/18** carried.

Motion was made by Miranda DeJong to carry forward into the 2019 budget funds remaining that were received in 2018 towards programming as well as any revenue received towards the

Art Gallery and Musical Instrument Lending Library. Seconded by Shari Elson-O'Garr. **Motion #109/18** carried.

Motion was made to transfer funds received for technology purchases, into a reserve account by Sari Watson. Seconded by Shari Elson O'Garr. **Motion #110/18** carried.

10. Policy Review

Motion was made by Melissa Jolicoeur to approve Mission Statement Policy #FP0811. Seconded by Miranda DeJong. **Motion #111/18** carried.

Motion was made by Theresa O'Heir to approve Vision Statement Policy #FP0927. Seconded by Miranda Dejong. **Motion #112/18** carried.

Motion was made by Melissa Jolicoeur to approve Statement of Values Policy #FP0927M. Seconded by Sari Watson. **Motion #113/18** carried.

Motion was made by Sari Watson to approve harassment/Discrimination Policy #HRP283/10A. Seconded by Miranda DeJong. **Motion #114/18** carried.

11. Motion was made by Grant Hagerman to receive and file November 2018 statistics and CEO report. Seconded by Shari Elson-O'Garr. **Motion #115/18** carried.

12. Council Report

Grant Hagerman informed the Library Board that the new council had their second meeting of the new term on Monday December 17, 2018. A Public Information Meeting is being held in the first part of the New Year to discuss the options of a Cannabis store in Stirling and to receive input from community members and answer questions that might be presented to members of Council.

13. Motion was made by Miranda DeJong to accept and pay November 2018 vouchers and to receive and file November 2018 Statements of Revenues and Expenditures. Seconded by Shari Elson O'Garr. **Motion #116/18** carried.

Date of next meeting: January 15, 2018

Meeting was adjourned by Andrew Marre.