

MINUTES OF THE TOWNSHIP OF STIRLING-RAWDON FINANCE AND PERSONNEL COMMITTEE MEETING HELD ON NOVEMBER 27, 2018

MEMBERS PRESENT: Chair Jeremy Solmes and Committee Members Dean Graff, Bob Mullin, Rodney Cooney and Grant Hagerman.

STAFF PRESENT: Roxanne Hearn, Treasurer/ CAO
Tawnya Donald, Clerk

The meeting was called to order by the Chair.

ADOPTION OF AGENDA

MOTION #1

Moved by Rodney Cooney

Seconded by Bob Mullin

“That the Finance and Personnel Committee Agenda for November 27, 2018 be adopted as circulated with the addition of a caucus item to discuss personal matters about an identifiable individual.”

CAO/ TREASURER’S REPORT

MOTION #2

Moved by Dean Graff

Seconded by Grant Hagerman

“The Committee recommends that the updated Township of Stirling-Rawdon Code of Conduct for employees be forwarded to Council for approval by by-law.”

MOTION #3

Moved by Rodney Cooney

Seconded by Dean Graff

The Committee recommends that the fee for any request for a tax certificate for property on municipal water and sewer services be set at \$90.00 and that the certificate include amounts for property tax and water/sewer amounts

and further that tax certificates for all properties not on municipal water/sewer services remain at \$45.00.”

MOTION #4

Moved by Rodney Cooney

Seconded by Dean Graff

“The Committee recommends that property taxes in the amount of \$600.25 be written off as uncollectable for roll no. 1220 119 025 05700 0000

and further that property taxes in the amount of \$651.30 be written off as uncollectable for roll no. 1220 119 020 08900 0000.”

MOTION #5

Moved by Dean Graff

Seconded by Bob Mullin

“The Committee recommends that CAO/Treasurer’s Report for November 2018 including the Statement of Revenue and Expenditure for the year to October 31st be accepted as presented.”

NEW BUSINESS/ CORRESPONDENCE

MOTION #6

Moved by Rodney Cooney

Seconded by Dean Graff

“The Committee acknowledges receipt of the Lower Trent Conservation – Draft 2019 Business Plan, Budget and General Levy

and further recommends that the same be forwarded to budget deliberations.”

CAUCUS

MOTION #7

Moved by Dean Graff

Seconded by Rodney Cooney

“That the Committee go into caucus to discuss matters pursuant to Section 239(2)(b) of the Municipal Act pertaining to a personal matter about an identifiable individual.”

MOTION #8

Moved by Dean Graff

Seconded by Grant Hagerman

“That the Committee go out of caucus.”

MOTION #9

Moved by Dean Graff

Seconded by Grant Hagerman

“The Committee recommends that staff be given direction to follow instructions given in caucus.”

ADJOURNMENT

The meeting was adjourned by the Chair.