

**Township of Stirling-Rawdon**  
**Pre-Authorized Utility Information**

**Exact payments:** The Township offers this plan by instalment which debits your Payment Plan: account for the installment amounts on the applicable installment due dates each year

**PRE-AUTHORIZED PAYMENT PLAN INFORMATION:**

1. For verification purposes please enclose one of your personal cheques marked "VOID".
2. Accounts will be removed from the Pre-Authorized Payment Plan once two (2) items have been returned as NSF.
3. **The Treasurer must be notified IN WRITING by the 15<sup>th</sup> of each month in which the payment is to stop, or of changes in account information.**
4. To be eligible, the form below must be completed and received by the Township of Stirling-Rawdon and your utility account must be current.

**FURTHER INFORMATION:**

The Treasury Department (Roxanne or Susan) will gladly answer any questions you may have. The telephone number for tax inquiries is (613) 395-3380.

**TO BE RETAINED BY APPLICANT**

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**TO BE RETAINED BY TOWNSHIP**

Pre-Authorized Utility Payment Plan Authorization Form

Start Date: \_\_\_\_\_

Account Number: \_\_\_\_\_

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Branch Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov. \_\_\_\_\_ PC \_\_\_\_\_

Chequing Account No.: \_\_\_\_\_ ATTACH A VOID CHEQUE

I/We hereby authorize my/our financial institution to debit my/our account indicated herein for all estimated property taxes payable for municipal and educational purposes to the Township of Stirling-Rawdon.

Signature(s) \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_