

MINUTES OF THE TOWNSHIP OF STIRLING-RAWDON FINANCE AND PERSONNEL COMMITTEE MEETING HELD ON MARCH 27, 2018

MEMBERS PRESENT: Chair Jeremy Solmes (arrived during the meeting) and Committee Members Grant Hagerman, Rodney Cooney and Bob Mullin.

MEMBERS ABSENT: Dean Graff

STAFF PRESENT: Matthew Richmond, Environmental Manager
George Burkitt, Public Works Manager
Roxanne Hearn, Treasurer/ CAO
Tawnya Donald, Clerk

In the absence of the Chair the meeting was called to order by Rodney Cooney.

ADOPTION OF AGENDA

MOTION #1

Moved by Grant Hagerman

Seconded by Bob Mullin

“The Committee recommends that the Finance and Personnel Committee Agenda for March 27, 2018 be adopted as circulated.”

NEW BUSINESS/ CORRESPONDENCE

MOTION #2

Moved by Bob Mullin

Seconded by Grant Hagerman

“The Committee acknowledges receipt of a letter from Stirling Festival of Sacred Praise extending an invitation to their 68th Annual Festival and requesting a donation to help cover costs

and further recommends that a donation in the amount of \$150.00 be made to the Stirling Festival of Sacred Praise.”

MOTION #3

Moved by Grant Hagerman

Seconded by Bob Mullin

“The Committee acknowledges receipt of a letter dated March 20, 2018 from Crowe Valley Conservation attaching revised 2018 Draft capital and operating budgets for Council consideration

and further that the same be deferred to budget deliberations.”

MOTION #4

Moved by Grant Hagerman

Seconded by Bob Mullin

“The Committee acknowledges receipt of a Memorandum of Understanding between the Township and the Ontario Good Roads Association (OGRA) for assistance in the development of an asset management plan in compliance with regulations imposed by the Ontario Ministry of Infrastructure

and further that the same be forwarded to council for approval by by-law.”

Main Street Grant – There was discussion amongst all present concerning the possibility of obtaining free standing poles, equipped with a crank device, to support street wide banner(s). It was consensus of Committee that staff look into the availability and obtain quotes for poles to support an overhead banner.

MOTION #5

Moved by Grant Hagerman

Seconded by Bob Mullin

“The Committee recommends that the Shell Station be authorized to sell garbage bag tags on behalf of the Township of Stirling-Rawdon.

Jeremy Solmes arrived at this point in the meeting and assumed the Chair.

CLERKS REPORT

MOTION #6

Moved by Bob Mullin

Seconded by Grant Hagerman

“The Committee acknowledges receipt of the Clerk’s Report on Restricted Acts of Council (Lame Duck Period)

and further recommends that a by-law authorizing the delegation of authority to the CAO for certain acts during a lame duck period be forwarded to council for approval.”

CAO/ TREASURER’S REPORT

Derrick Little, Fire Chief attended to discuss Fire Department budget.

MOTION #7

Moved by Bob Mullin

Seconded by Grant Hagerman

“The Committee recommends that the Fire Department SOG concerning the point system for remuneration be revised to adopt a new system of one point per hour for fire/ medical calls and attendance at training meetings.”

George Burkitt, Public Works Manager and Matthew Richmond, Environmental Manager attended to discuss the condition of West Front Street for budget purposes.

The Public Works Manager reviewed the Transportation Budget with Committee.

MOTION #8

Moved by Bob Mullin

Seconded by Grant Hagerman

“The Committee recommends that \$850,000 of the projected cost of Springbrook Road reconstruction be financed over ten years.”

There was discussion on other required works including St. Marks Road, Maple Road and sidewalk reconstruction.

ADJOURNMENT

The meeting was adjourned by the Chair.