

**MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE MEETING HELD
ON SEPTEMBER 25, 2018**

MEMBERS PRESENT:

Kevin Spencer, KC Spencer & Associates
Derrick Little, C.E.M.C./ Fire Chief, Stirling-Rawdon/ Tweed
Sean Porter, Fire Prevention Officer, Stirling-Rawdon/ Tweed
Gerry Buss, Alternate CEMC
Rodney Cooney, Mayor, Stirling-Rawdon
Bob Mullin, Deputy Mayor, Stirling-Rawdon
Matthew Richmond, Environmental Manager, Stirling-Rawdon
George Burkitt, Public Works Manager, Stirling-Rawdon
Roxanne Hearn, CAO/Treasurer, Stirling-Rawdon
George Burkitt, Public Works Manager, Stirling-Rawdon
Jo-Anne Albert, Mayor, Tweed
Betty Gallagher, C.E.M.C., Tweed
Rachelle Hardesty, Community Development Officer, Tweed
Lori Crellin, Scribe, Tweed
Lucas Wales, Corporate Services, Tweed
Allan Broek, Public Works Manager, Tweed
Don Reed, Building Official, BISB
Richard Cook, Building Inspector, BISB

Derrick Little, CEMC welcomed all to the annual Emergency Management joint meeting with the Municipality of Tweed and Township of Stirling-Rawdon.

Kevin Spencer, KC Spencer & Associates provided review of Relevant Legislation, Plans, Documents and Introduction of Incident Management Systems. All members present participated in a training scenario on a drought and water shortage.

The table top exercise was based on a drought and water shortage scenario. The members responded to worsening drought conditions at four time points according to Quinte Conservation Authority. Discussion took place on municipalities responsibilities in operations and affect on residents. Steps to proceed for communications with general public, businesses, organizations, etc. were discussed.

A group debriefing and discussion took place on how to develop our plans for drought management.

Derrick Little thanked everyone for their attendance.

The meeting was adjourned.