



Schedule 'A' to By-law  
No. 1259-19

**2529 Stirling-Marmora Road  
Box 40  
Stirling, ON K0K 3E0  
Phone: 613-395-3380 Fax: 613-395-0864**

## **9-1-1 Protocol**

In an effort to streamline the process of obtaining a 9-1-1 number within the Township of Stirling-Rawdon, the following procedures should be followed.

To obtain a 9-1-1 number for your property that has a building on it and/or new house being built, please complete the attached Schedule "A" and return to the Municipal Office with appropriate fees.

9-1-1 numbers can be obtained for any property that has buildings and/or house on it as long as it is being used, however that entrance should be up to residential standards and an Entrance Application must be completed and appropriate fees paid in accordance with the Entrance Application Policy.

In 2017 the Emily Farm 9-1-1 was launched in effort to assign 9-1-1 numbers to vacant farmland, these properties must complete the attached Hastings Quinte 9-1-1 Emily Project Farm 911 Application and return to the Municipal Office with appropriate fees.

Under the Emily Farm 9-1-1 program you will be allowed up to a maximum of 3 entrances per 100 acres and these entrances must be able to accommodate Emergency vehicles entry and exit with no issue.

To obtain a replacement 9-1-1 sign complete the prescribe application (i.e either Schedule A of B).

All entrances must be approved by the Public Works Manager and at the time of approval the Public Works Manager will measure the property for the 9-1-1 number and complete Schedule "C" and return to the Municipal Office for the staff or order the said sign.

All 9-1-1 protocol shall be consistent with the County 9-1-1.



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Schedule "A"  
Application for 9-1-1  
(property with buildings and/or house)

Date of Application: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Location for new 9-1-1 number \_\_\_\_\_

\_\_\_\_\_

Reason for Request: \_\_\_\_\_

Farm Entrance to Farm Buildings  
(Entrance must accommodate Emergency Vehicles)

New House  
(Must have and Entrance Application approved)

Replacement Sign

Signature of Owner: \_\_\_\_\_

Office Only

Fee Paid: \_\_\_\_\_ Receipt # \_\_\_\_\_ Date: \_\_\_\_\_



Schedule "B"

**Hastings Quinte 9-1-1 Emily Project  
FARM 911 Access Application**

I, \_\_\_\_\_ of \_\_\_\_\_  
(Name, Please Print) (Address)

\_\_\_\_\_  
(Phone Number) (Email Address)

Hereby make application for an Emily Project FARM 911 Access Number on the (pick one):

North  South  East  West

side of \_\_\_\_\_  
(Municipal Road Name)

Closest 911 Address \_\_\_\_\_, across the road  
\_\_\_\_\_. Have you marked your requested  
access \_\_\_\_\_

The access is requested for:

Lot \_\_\_\_\_ Concession \_\_\_\_\_ Township of \_\_\_\_\_ or Plan Number \_\_\_\_\_

Roll #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This application is approved on the understanding that the HQ911 Emily Project FARM 911 access is to assist in emergency situations only. An approved application does not imply that use of the property may proceed without additional permits or approvals as required by your Municipality and further does not constitute an approval of an "entrance" unless so directed by the municipality. It is the responsibility of the land owner to ensure signage remains visible and is maintained, if the sign is knocked down or damaged contact your local municipal office for replacement.**

**Office Use Only:**

Roll # \_\_\_\_\_

Total Fee: 9-1-1 Marker \$ \_\_\_\_\_ Number 911 Assigned: # \_\_\_\_\_

(Allowed 3 signs per 100 acres – first sign is free and each sign thereafter is \$100.00 per sign)

Completed Civic Address Request Form to County: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
(Staff Signature)

Staff Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**ACKNOWLEDGEMENT**

**HASTINGS QUINTE 911 - Emily Project FARM 911**

I/We the undersigned owners of the property subject to the application, acknowledge that approval of an HQ911 Emily Project Farm 911 application:

1. Is to assist in emergency situations only;
2. Does not permit further use or development of the property without the appropriate approvals;
3. Does not constitute the approval of an entrance from a public highway nor does it deem the access safe for use or that it meets and municipal entrance standards;
4. Does not guarantee that access is adequate for emergency vehicles and where access is not adequate, emergency vehicles may not be able to enter the property;
5. Requires the land owner to maintain and keep the access in good repair and ensure the signage remains visible and is maintained. Should the signage be damaged, knocked down or removed the land owner shall contact the Municipality for replacement/repair of the signage.

I/we confirm that we have read and understand the above stipulations and by signing below confirm our agreement to the above.

Date: \_\_\_\_\_

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Applicant/Owner

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Applicant/Owner

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Applicant/Owner