

**MINUTES OF THE MEETING OF THE FINANCE AND PERSONNEL  
COMMITTEE HELD ON JANUARY 26, 2010**

MEMBERS PRESENT: Chair Marian Bastedo, Committee Members Abby Wigger,  
Peter Kooistra, Jeremy Solmes and Michael Regan.

ALSO PRESENT: Roxanne Hearn, Treasurer  
Tawnya Donald, Deputy-Clerk

The meeting was called to order by the Chair.

**DECLARATION OF PECUNIARY INTEREST**

Peter Kooistra declared a pecuniary interest in the matter of the request from the Stirling Truck Show since it is an event sponsored by the Stirling Lions Club of which Mr. Kooistra is a member. He refrained from discussion and voting.

**DELEGATION**

Gus Papakiriazis, 123 Frankford Road attended to discuss concerns with being charged the full sewer rate as he is on a private septic system. He asked if a lesser rate could be enacted since he does not use the system. Mr. Papakiriazis was advised that the water/sewer rate by-law states that the sewage rate is imposed on owners which are supplied with sewage services. The fact that it is available for him to hook into is considered to be supplied.

**TREASURER'S REPORT**

**Statement of Revenue and Expenditures**

The Statement of Revenue and Expenditures as of December 31, 2009 was reviewed at length.

**MOTION #1**

Moved by Abby Wigger

Seconded by Jeremy Solmes

“The Committee recommends that the Statement of Revenue and Expenditures as of December 31, 2009 be received as information.”

**MOTION #2**

Moved by Abby Wigger

Seconded by Michael Regan

“The Committee recommends that excess in the streetlight accounts be transferred to reserves.”

**MOTION #3**

Moved by Abby Wigger

Seconded by Peter Kooistra

“The Committee recommends that the letter dated January 5, 2010 from R & T Tax Management Inc. offering tax recovery services be received and filed.”

**MOTION #4**

Moved by Peter Kooistra

Seconded by Abby Wigger

“The Committee recommends approval of the quote from Collectibles Today for firefighter service award watches

and further recommends that a total of six watches be ordered at a net cost of \$1,036.74.”

**Economic Development Officer’s Computer**

The Committee was advised that the Economic Development Officer has been utilizing her personal laptop computer for work purposes. The computer has recently broken down and requires repairs at an estimated cost of \$350 – \$400.

**MOTION #5**

Moved by Abby Wigger

Seconded by Peter Kooistra

“The Committee recommends that the Economic Development Officer be paid an amount not to exceed \$400.00 for repairs to her personal computer

and further recommends Township policy be that no employee be required to use his / her personal computer for work.”

The Treasurer advised of a request from the Stirling-Rawdon Public Library for a Mastercard to facilitate internet purchases. It was the consensus of the Committee that due to the risk of fraud that the request not be approved.

Ontario Municipal Partnership Funding (OMPF) for 2010 across Hastings County was reviewed.

**MOTION #6**

Moved by Jeremy Solmes

Seconded by Peter Kooistra

“The Committee acknowledges receipt of an invoice from the Federation of Canadian Municipalities dated December 2, 2009 for membership fees for April 1, 2010 to March 31, 2011 in the amount of \$713.25

and further recommends that the same be paid.”

**MOTION #7**

Moved by Jeremy Solmes

Seconded by Abby Wigger

“The Committee recommends that the Crowe Valley Conservation 2010 levy in the amount of \$3,708.98 being a 2.8% decrease be approved.”

**MOTION #8**

Moved by Peter Kooistra

Seconded by Abby Wigger

“The Committee acknowledges receipt of a letter dated December 8, 2009 from Quinte Conservation advising that they have recently approved their 2010 budget. The Township’s portion for 2010 is \$4,726.00. (This represents an increase of \$221.00 or 4.9%)

and further recommends that Quinte Conservation be advised that in these times of financial constraint the Township wishes to see budget increases more reflective of a maximum of 2% increase.”

**MOTION #9**

Moved by Abby Wigger

Seconded by Peter Kooistra

“The Committee recommends that the request from the Mounted Police Association of Ontario to advertise in the Red Coat Digest magazine be received and filed.”

**MOTION #10**

Moved by Abby Wigger

Seconded by Michael Regan

“The Committee recommends that the Treasurer’s report be accepted as presented.”

**MOTION #11**

Moved by Abby Wigger

Seconded by Peter Kooistra

“The Committee acknowledges receipt of a letter dated December 21, 2009 from Jim Pedersen, Hastings County Stewardship Coordinator advising of the Community Trees Program in 2010 and that with \$500 from each municipality the Hastings Stewardship Council will provide 1500 tree seedlings, advertising and the delivery of this event in the spring of 2010

and further recommends that the Township of Stirling-Rawdon participate in the Community Trees Program in 2010 at a cost of \$500.00.”

**MOTION #12**

Moved by Peter Kooistra

Seconded by Abby Wigger

“The Committee acknowledges receipt of a letter dated December 16, 2009 from Jim Kelleher, Lower Trent Conservation Authority providing a copy of their draft 2010 Business Plan, Budget and General Levy (The Township’s portion is \$26,031.00 an increase of 5.3%)

and further recommends that Lower Trent Conservation Authority be advised that in these times of financial constraint the Township believes an increase of 5% to be unacceptable.”

**MOTION #13**

Moved by Jeremy Solmes

Seconded by Abby Wigger

“The Committee acknowledges receipt of a letter dated December 22, 2009 from Jim Kelleher, Lower Trent Conservation pertaining to the revised Lower Trent Conservation Plan Review Schedule for 2010

and further recommends that the same be referred to Council for approval by by-law.”

**MOTION #14**

Moved by Abby Wigger

Seconded by Michael Regan

“The Committee acknowledges receipt of a letter received December 18, 2009 from Stirling Truck Show advising that the 2010 Stirling Truck Show will be held from June 18<sup>th</sup> – 20<sup>th</sup>, 2010 and providing invitation to the Township to be a trade show exhibitor

and further recommends that the Township of Stirling-Rawdon support the Stirling Truck Show in the amount of \$1,000.00 donation.”

**MOTION #15**

Moved by Abby Wigger

Seconded by Michael Regan

“The Committee acknowledges receipt of a copy of a letter dated January 5, 2010 from Margaret Walsh, Reeve Tyendinaga Township to Joanne Albert, Warden, Hastings County concerning OMPF (Ontario Municipal Partnership Fund) allocations and requesting that County Council pass any uploaded savings back to the member municipalities by way of appropriate levy adjustment

and further recommends that the same be received and filed.”

**MOTION #16**

Moved by Peter Kooistra

Seconded by Jeremy Solmes

“The Committee acknowledges receipt of a letter dated January 7, 2010 from Sue Winfield, Stirling Rawdon Public Library on behalf of the Library Board requesting that Council continue to provide the Library with its operating funding of \$10,000 per month until finalization of the 2010 budget

and further recommends that the said request be approved.”

**MOTION #17**

Moved by Peter Kooistra

Seconded by Abby Wigger

“The Committee acknowledges receipt of letter dated December 11, 2009 from Richard Steinginga, Collins Barrow Kawarhas providing a report of the audit of the consolidated financial Statements of the Corporation of the Township of Stirling-Rawdon and requiring acknowledgement of the same

and further recommends that the same be executed.”

**MOTION #18**

Moved by Peter Kooistra

Seconded by Abby Wigger

“The Committee recommends that the 2010 insurance quote from Jardine Lloyd Thompson in the amount of \$95,399.00 plus applicable taxes be given approval.”

**MOTION #19**

Moved by Abby Wigger

Seconded by Peter Kooistra

“The Committee recommends that the request from Central Hastings Transit for a donation of \$4,000 from each municipality be referred to 2010 budget deliberations.”

**MOTION #20**

Moved by Abby Wigger

Seconded by Peter Kooistra

“The Committee recommends that the Township host a fundraiser to assist Haiti with the costs of re-building their infrastructure

and further recommends that the Economic Development Officer be requested to co-ordinate the event with local service clubs

and further recommends that the fundraiser event be held at the Fair Grounds in combination with Canada Day Activities.”

**MOTION #21**

Moved by Peter Kooistra

Seconded by Abby Wigger

“The Committee recommends that that the sanitary sewer collection system on West Front Street between Annis Street and Allen Street be reinstated at the same time as, and in conjunction with the current sewer system upgrade project

and further that staff be instructed to re-apply for additional funding so that the entire project could be eligible for Provincial and Federal grants.”

**CAUCUS**

**MOTION #22**

Moved by Abby Wigger

Seconded by Jeremy Solmes

“That the Committee go into caucus to deal with matters pursuant to Section 239 (2)(b) and (c) of the Municipal Act to deal with personal matters about an identifiable person, being a Township employee and to deal with proposed or pending acquisition of land concerning Frankford Road pumping station.”

**MOTION #23**

Moved by Abby Wigger

Seconded by Michael Regan

“That the Committee go out of caucus.”

**MOTION #24**

Moved by Abby Wigger

Seconded by Jeremy Solmes

“That staff be instructed to carry out instructions given in Caucus.”

**ADJOURNMENT**

There being no further business the meeting was adjourned.